



## **D&D Mulch and Landscape, Inc.**

### ***Equipment Mover Job Description***

#### **Job Background:**

D&D Mulch and Landscape, a local company selling exterior yard products (loam, mulch, decorative stone) and construction aggregates (gravel, sand, fill, stone), is expanding its operation and looking for an experienced person to add to their growing team.

This seasonal full-time position has been created to assist a Retail Yard Manager with fulfilling delivery orders from their location, as well as assisting the Operations Manager move equipment between various locations. Most of our trucks are Ford F-Series Super-Duty Dump Trucks, so a CDL Class A will be needed!

The Equipment Mover will double as a delivery driver and is responsible for ensuring D&D's products reach their destination in a safe, efficient manner. Similarly, they will need to have experience with moving heavy equipment, including (but not limited to): Cat small wheel loaders (914, 924, etc.), skid steers, and occasionally another dump truck. They will be driving a Ford F750 6-wheeler.

This is a new position with a lot of growth potential for the right person. Our company has many long-term employees who have developed personally and professionally with our company over the last 25 years.

#### **Job Responsibilities:**

*An Equipment Mover is expected to:*

- Communicate with customers in a professional manner to ensure client satisfaction
- Keep a clean truck, both inside and out (This may include washing the interior and/or exterior at the conclusion of each business day)
- Perform routine inspections to insure safety and reliability of truck, including pre-trip and post-trip inspections while reporting repairs as needed through D&D's software
- Take constructive feedback from supervisor(s)
- Recognize and identify D&D's products both from near and far distances
- Assist walk-in customers in the product yard if asked
- Proactively respond in looking for potential hazards, problems and overall safety as well as taking corrective action
- Have exceptional time management skills and ability to work independently
- Have exceptional attendance and reliability
- Understand how to properly secure equipment to a trailer for long-distance travel

#### **Enhanced Responsibilities:**

Most deliveries will occur when no customer is present. The Equipment Mover will be expected to determine where to dump their load by cross-checking a location specified on their paperwork with the actual property characteristics. They will also collect payment-on-delivery for certain orders. When not delivering D&D's products, the Equipment Mover is responsible for the safe transportation of D&D's various-sized equipment across multiple properties.

#### **Requirements:**

- High school or equivalent education
- Current Class A CDL driver's license in good standing
- Capable of obtaining and maintaining required DOT medical card